**How to create guide manual for toys and projects:**

# Step by step into creating easy manual

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# Prepare images, labels and names for each item in a module

# Take picture of each items in the module and convert them to Black & white (if required)

1. Take picture of each items, possibly two, one for front another of backside of the item
2. Then save them with proper name like module name, item label or name into a directory for the module
3. Add those items into a project’s master list to update the list to verify later

Reference: [Link](http://www.picturetopeople.org/photo_sketch/realistic_pencil_sketch_photo_effect.html)

# Create directory for each module with all the sub-item’s pictures and details.

1. Give module a proper title
2. Items images will have proper names, label
3. List all the items required for creating the module
4. Put a sequence in which those items should be assembled, possibly by numbered label like A1, A2, A3 for module A
5. Create step by step procedure – how to plug-in or assemble an item to another item. Give as much simple way as possible, if complex simplify by giving two images or drawing or arrow to help from any combination of front/side/back/top view

# Show how the final module look like after following the module’s guide

1. Show before and after picture of assembled module
2. Before assembled – items were all listed in separate order
3. After assembled – module is ready to use